

### Florida Residency Declaration for Tuition Purposes

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least twelve (12) consecutive months preceding the first day of classes of the term for which Florida residency is sought.

- Residence in Florida must be a bona fide domicile. Living in or attending school in Florida will not in itself, establish legal residence. Students who depend upon out-of-state parents for support are presumed to be legal residents of the same state as their parents.
- To qualify as a Florida resident for tuition purposes, students must be a United States (US) citizen or be lawfully present in the US as stipulated by United States Citizenship and Immigration Services office ([USCIS](#)).
  - Lawfully present in the US constitutes students who were admitted or paroled into the United States, and students who maintain lawful presence in the United States.
- A person who physically resides in this state may be classified as a resident for tuition purposes if he or she marries a person who meets the 12-month residency requirement and who is a legal resident of this state.
- Other students not meeting the twelve-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature pursuant to section 1009.21, Florida Statutes (see "Qualification by Exception" below). All other students are ineligible for classification as a Florida "resident for tuition purposes."

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Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Student ID: \_\_\_\_\_ Student is a:    U.S. Citizen        Permanent Resident

Or Other Immigration Status: \_\_\_\_\_                      Expiration Date: \_\_\_\_\_

All students seeking classification as a Florida resident for tuition purposes are required to submit documentation of their legal status in the United States as issued by the USCIS.

**TERM OF APPLICATION:**    FALL        SPRING        SUMMER        YEAR:20

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I qualify as a resident for tuition purposes, as defined by s. 1009.21, Florida Statutes, for the term for which this application is submitted. Select one of the options below.

I am a **dependent student**. Students under 24 years.

I am an **independent student**. For the purposes of residency determination shall be defined as a student meeting one of the following criteria:

1. The student is 24 years old or older by the first day of classes of the term for which the residency status is being requested.
2. The student is married.
3. The student has dependents that live with him or her, and the student provides more than half of the income to support those dependents. Must provide IRS tax transcripts.

4. The student is a graduate student or professional student.
5. The student is actively serving in the United States Armed Forces, the National Guard, or is a veteran.
6. The student is not eligible to be claimed as a dependent by his or her parent or legal guardian for federal income tax purposes according to the rules and regulations established by the United States Internal Revenue Service.
7. The student can demonstrate that he or she pays more than half of his or her tuition and required fees pursuant to s. 1009.24, F.S.
8. Both parents are deceased.

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I meet residency requirements by **Qualifications by Exception**. Documentation Required:

**Qualified beneficiary** of the Florida Prepaid College Program. Required: Copy of Florida Prepaid Recipient card.

**Previously enrolled at a Florida state postsecondary institution** (Charter technical career, College, and universities) and classified as a Florida resident for tuition purposes. I am transferring to another Florida state postsecondary institution within 12 months of the previous enrollment. Required: residency classification must be noted on the student's transcript.

**Active-duty members** of the Armed Services of the United States residing in this state and their spouses and dependent children, and active drilling members of **Florida National Guard**. Required: Copy of military orders or DD2058 showing home of record.

**Active-duty members** of the **Armed Services of the United States** and their spouses and dependents attending a Florida College System institution or state university within 50 miles of the military establishment where they are stationed, if such military establishment is within a county contiguous to Florida. Required: Copy of military orders.

United States citizens **living on the Isthmus of Panama**, who have completed 12 consecutive months of college work at the Florida State University Panama Canal Branch, and their spouses and dependent children. Required: Copy of marriage certificate or proof of dependency.

Full-time instructional and administrative personnel **employed by state public schools and institutions of higher education** and their spouses and dependent children. Required: Employment Verification.

Students from **Latin America and the Caribbean** who receive scholarships from the federal or state government. Any student classified pursuant to this paragraph shall attend, on a full-time basis, a Florida institution of higher education. Required: Proof of scholarship and Latin America or Caribbean residency.

**Southern Regional Education Board's Academic Common Market** graduate students attending Florida's state universities. Required: Certification letter from State Academic Common Market Coordinator.

**Full-time employees of state agencies or political subdivisions of the state** when the student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training. Required: Employment verification/payment agreement.

**McKnight Doctoral Fellows and Finalists** who are United States citizens. Required: Verification from graduate studies.

**United States citizens** living outside the United States who are **teaching at a Department of Defense Dependent School or in an American International School** and who enroll in a graduate level education program which leads to a Florida teaching certificate. Required: Proof of enrollment in graduate program for FL teaching certificate.

**Active duty members of the Canadian military** residing or stationed in this state under the North American Air Defense (NORAD) agreement, and their spouses and dependent children, attending a Florida College System institution or state university within 50 miles of the military establishment where they are stationed. Required: Proof of active duty membership for specified purpose.

**Active duty members of a foreign nation's military** who are serving as liaison officers and are residing or stationed in this state, and their spouses and dependent children, attending a Florida College System institution or state university within 50 miles of the military establishment where the foreign liaison officer is stationed. Required: Proof of active duty membership for specified purpose.

Students who have tuition and fees exempted through the **Homeless or DCF** exemption.

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**TO BE COMPLETED BY THE PERSON CLAIMING FLORIDA RESIDENCY:**

**Note:** If the student is dependent, the parent is the claimant and will complete this section and provide evidence of residency. If the student is independent, the student is the claimant and will complete this section and provide evidence of residency.

Name of Person Claiming Florida Residency: \_\_\_\_\_

Relationship to the Student: \_\_\_\_\_

Date Claimant began establishing legal FL residence (if upon birth, enter birthdate): \_\_\_\_\_

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**DOCUMENTS TO SUPPORT FLORIDA RESIDENCY STATUS:**

Submission of documents shall include two or more of the documents identified below. **No single document shall be conclusive in establishing residency. Additional documentation may be requested. All documentation provided is subject to verification.**

**A. Must provide at least one (1) of the following documents:**

Active Florida Voter's registration card.

Valid Florida Driver's license or Florida State identification card.

Valid Florida Vehicle registration.

Proof of a permanent home in Florida which is occupied as a primary residence. Required: A lease of multiple-year duration (2 years or more).

Proof of a homestead exemption in Florida. Required: Document from the county tax collector demonstrating the application of a homestead exemption to the claimant's primary residence. (Note: This document suffices the two groups' requirements, it is deemed a single, conclusive piece of evidence).

Official transcripts from a Florida high school for multiple years (2 or more years), if the Florida high school diploma or GED® was earned within the last 12 months.

Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12-month period. Required: Pay stubs for the past 12 consecutive months and/or verification from employers for the past 12 consecutive months).

**B. Claimant may provide one document from the following categories**

Declaration of domicile in Florida (12 months after the Clerk of Circuit Court notes the declaration was sworn).

Florida professional or occupational license.

Florida incorporation.

Document evidencing family ties in Florida.

Proof of membership in a Florida-based charitable or professional organization.

Any other documentation that supports your request for resident status, including, but not limited to,

- Utility bills (e.g. electricity, water) and proof of 12 consecutive months of payments; or
- A lease agreement and proof of 12 consecutive months of payments; or
- An official state, federal, or court document evidencing legal ties to Florida.

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**RESIDENCY DECLARATION:**

I, the undersigned, hereby declare that I have read the foregoing document and that the facts stated in it are true and further affirm the authenticity of the information provided on all pages of this Residency Declaration. I understand that any false or misleading information on this Residency Declaration, or provided in support of this Residency Declaration, will subject me to penalties pursuant to section 837.06, Florida Statutes, for making a false statement. I give permission for the institution to review or examine any and all documents and records, including those accessible electronically, which may assist in support of my claim as a Florida resident for tuition purposes.

Student Name (Please Print): \_\_\_\_\_

Claimant Name (if not the Student): \_\_\_\_\_

Signature of Claimant (Electronic or ink): \_\_\_\_\_ Date: \_\_\_\_\_